

ECTP Strategic Research & Innovation Agenda Update for period 2023-2027 *Call for Tender*

SUBJECT: Invitation to Tender ECTP/CFT-2023/1 – Update of the ECTP Strategic Research and Innovation Agenda (SRIA) for the period 2023-2027.

Dear Madam, Dear Sir,

The *European Construction, built environment and energy efficient building Technology Platform* (ECTP) Association hereby invites you to submit a tender for the above subject.

This Invitation to Tender was published on the ECTP website news section (www.ectp.org/news-events-newsletters/news/) on 17 January 2023 and consists of two documents as follows:

1. The present Cover Letter
2. Appendix 1 – Statement of Work.

This Invitation to Tender has been issued in English only. Your attention is drawn to the following:

1. Lodging of the Tender

Interested parties should submit a tender only in English. The deadline for **arrival** of tenders is **1st February 2023 at noon (CET)**.

Tenders, that shall be drawn up following the specifications detailed in Appendix I (Statement of Work), must be sent by email:

- containing only files under PDF formats,
- with the mention '**ECTP/CFT-2023/1**' explicitly appearing in the 'Object' field of the mail,

at the following address: secretariat@ectp.org

2. Acceptance of Terms and Conditions

Submission of a tender implies acceptance of the terms and conditions set out in this invitation to tender and in the specifications and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. It is binding on the tenderer to whom the contract is awarded for the duration of the contract.

3. Period of Validity of the Tender

The offer must remain valid for a period of 3 (three) months following the final date for submitting tenders. During this period, the tenderer may not modify the terms of his tender in any respect.

4. Budget

The expected cost will depend on the proposed works but is not foreseen to exceed a maximum budget of **EURO 50.000,00 (excluding VAT)**.

5. Duration

It should be noted that the total duration of this activity should not exceed **7 months**, to be considered from March to September 2023.

6. Confidentiality

All proposals received by ECTP will be treated in full confidence.

7. Other Provisions

This Invitation to Tender does not commit the Association in any way. The Association's contractual obligations commence only upon signature of a contract with the successful tenderer. Up to the point of signature, the contracting authority may either abandon the procurement or cancel the award procedure, without the tenderers being entitled to claim any compensation.

We look forward to receiving your tender.
Yours faithfully,



Alain ZARLI
ECTP Secretary General

Date: 17/01/2023